



Employment Application

INSTRUCTIONS: It is important that you fill out all sections of this application completely & to the best of your ability. Your application will be used as part of the hiring process and, therefore, should represent your best effort.

Date: _____

Name: _____ Telephone: _____

Address: _____ Cell Phone: _____

Social Security Number: _____ Date of Birth _____

Email: _____ Driver's License Number: _____

Are you at least 18 years of age? Y / N (circle one) Desired Position: _____

Please list the days & hours you are available to work: _____

Desired Start Date: _____ Desired Salary: _____

High School

Name: _____

Address: _____

Date Graduated: _____

College or Technical School

Name: _____

Address: _____

Dates of Attendance: _____ Major: _____

Date Graduated: _____ Degree: _____

Other Educational Institutions

Name: _____

Address: _____

Dates of Attendance: _____ Major: _____

Date Graduated: _____ Degree: _____

Have you had CPR Training within the past two years? Y / N (circle one)

Have you had First Aid training within the past three years? Y / N (circle one)

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List any participation in child care training courses and experiences related to elementary education. List any experiences you have had working with groups of children. Include dates of attendance and expiration dates of any certifications.

List any educational or professional organizations to which you belong:

Employment History - Start with your most recent employer.

Employer: _____ Phone: _____

Address: _____

Start Date: _____ End Date: _____

Position and Duties: _____

Reason for Leaving: _____

Supervisor's Name: _____

May we contact your current employer? Y / N (circle one)

Employer: _____ Phone: _____

Address: _____

Start Date: _____ End Date: _____

Position and Duties: _____

Reason for Leaving: _____

Supervisor's Name: _____

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Employer: _____ Phone: _____

Address: _____

Start Date: _____ End Date: _____

Position and Duties: _____

Reason for Leaving: _____

Supervisor's Name: _____

References

Please do not list family relatives. We recommend listing persons such as coworkers, teachers, etc., who have knowledge of your qualifications for the position for which you are applying. KGA will personally speak/email with each of your references, so we recommend that you let your references know to expect a call/email from us.

Name _____ Address _____

Phone _____ Email: _____

Name _____ Address _____

Phone _____ Email: _____

Name _____ Address _____

Phone _____ Email: _____

Other Questions:

Will you be willing to help with transporting children by vehicle? _____ Yes _____ No

Do you have any personal responsibilities or problems that may affect your daily attendance? If yes, explain:

Please tell us about yourself:

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Please tell us about your experiences working with children & what ages:

Please tell us why you would like to work with children:

Have you ever taught/coached or assisted with teaching/coaching elementary school children. If so, please describe your experience.

Briefly explain your philosophy on disciplining children.

Briefly explain your philosophy on teaching/coaching children.

How do you respond to:

a child who talks back to you?

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a child who continually disrupts group instruction?

a child who is having difficulty learning a skill or concept?

Describe a time when you had to handle an emergency or injury with a child.

Have you ever played golf? Y / N (circle one)

List ANY golf experience you may have. Include junior golf, high school golf, collegiate golf and any tournament experience. List any awards, certifications (PGA or other) or programs you have received/completed.

What elements do you think make up a quality after school program?

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Have you ever been arrested?

No ____ Yes ____

Are you available for ____ full time ____ part time employment? On what basis?

I have never been found by a court or jury, department investigation or other reliable evidence to have abused, neglected or deprived a child or adult or to have subjected any person to serious injury as a result of intentional or grossly negligent misconduct.

It is my understanding that the first ninety (90) days of employment are probationary with the first week being a trial period. During this probationary period, if my work and services have not proven satisfactory, my employment may be discontinued at will, without prejudice or recourse. Upon satisfactory completion of the initial 90 day probationary period I understand that I will enter the *regular* employment classification. In the event I should terminate my employment, I agree to file my resignation two weeks prior to the effective date.

I understand that I will be subjected to a criminal background check that may include submitting a fingerprint record. I understand that I may be subjected to a credit check. I further understand that I may be subjected to a motor vehicle record check. I authorize any and all parties to respond to background inquiries made by Kids Golf Association LLC by disclosing personal information about myself to Kids Golf Association LLC.

I agree to provide, if necessary, documentation of any of my education, training, and/or experience. I authorize Kids Golf Association LLC to inquire as to my record with any or all persons including former employers. In the event of my employment with Kids Golf Association LLC, I agree to comply with the rules and regulations governing my employment. I certify that the information contained on this application is correct to the best of my knowledge. I understand that any information, including information regarding my qualifications, that is falsely presented or any information discovered contrary to that stated can and will result in immediate termination.

Applicant's Signature: _____ Date: _____

Kids Golf Association LLC has adopted a nondiscrimination policy in which all employment applications and admissions are to be made without regard to race, color, creed, ancestry, sex, handicap or national origin.

-----To be completed by Kids Golf Association LLC-----

Start Date: ____/____/____

Position: _____

Salary: _____

Remarks: _____

This ____ day of _____, 2____.

Director